

SOUTHERN PERFORMING *arts academy*

HOME OF SOUTHERN BALLET THEATRE
200 W Oak Street Lawrenceville, GA 30044 678.682.9238

www.southernperformingartsacademy.com info@southernperformingartsacademy.com

Registration Form for August 10, 2026 - May 31, 2027

[Section 1: Family Account Information] PLEASE PRINT

Main Cardholder Parent/Guardian's Name: _____ Relation to student: M F GM GF O

Additional Parent/Guardian's Name: _____ Relation to student: M F GM GF O

Street Address: _____ City: _____ State: GA Zip Code: _____

Mother's phone (____) _____-____ Father's phone (____) _____-____ Guardian's phone (____) _____-____

***Our main form of communication is by email** E-mail address *main*: _____@_____. _____

E-mail address *additional*: _____@_____. _____

Emergency Contact Name (*other than parents*): _____ Relationship: _____ Phone: (____) _____-____

How did you hear about us? (*new students only*): ☐ Facebook ☐ Friend ☐ Google ☐ Other: _____

1st Student Name: First _____ Last _____ Birthday: ____/____/____ Age (as of 9/1/26): ____ Graduation Year 20____

2nd Student Name: First _____ Last _____ Birthday: ____/____/____ Age (as of 9/1/26): ____ Graduation Year 20____

Medical Issues/Additional Information: 1st ☐ None _____ 2nd ☐ None _____

[Section 2: Trial Classes] To be filled out by office personnel

(ONE trial per style of dance for ages 3-17)

_____/____/26 ____/____/26 ____/____/26
_____/____/26 ____/____/26 ____/____/26

[Section 3: Registration] To be filled out by office manager

(Schedule subject to change)

**Audition required for upper level classes*

Ballet (choose ONE day per dancer)	*SBT Company Member Ballet	Hip-Hop (choose ONE day per dancer)	Jazz (choose ONE day per dancer)
<i>(All students must be potty trained)</i> 1 hour classes: ☐ 3/4yr Tap/Ballet <i>Combo</i> Tuesday 4:45pm ☐ 3/4yr Tap/Ballet <i>Combo</i> Saturday 12:00pm ☐ 4/5yr Tap/Ballet <i>Combo</i> Monday 4:30pm ☐ 4/5yr Tap/Ballet <i>Combo</i> Tuesday 5:45pm ☐ 4/5yr Tap/Ballet <i>Combo</i> Saturday 10:00am ☐ 5/6yr Tap/Ballet <i>Combo</i> Monday 5:30pm ☐ 5/6yr Tap/Ballet <i>Combo</i> Tuesday 6:45pm ☐ 5/6yr Tap/Ballet <i>Combo</i> Saturday 11:00am ☐ Ballet I (Age 6½) Wednesday 5:30pm ☐ Ballet I (Age 6½) Thursday 6:15pm ☐ Ballet I (Age 6½) Saturday 10:00am ☐ Ballet II (Age 7+) Monday 5:00pm ☐ Ballet II (Age 7+) Wednesday 6:30pm ☐ Ballet II (Age 7+) Saturday 12:00pm ☐ Ballet III Thursday 5:30pm ☐ Ballet III Saturday 12:00pm ☐ Teen Ballet I Beginner (Age 11+) Tues 7:45pm ☐ Teen Ballet II Beginner (Age 12+) Mon 6:00pm ☐ *Ballet IV Pre Pointe 1 hour 5:00pm Monday AND Wednesday ☐ *Ballet V Demi-Apprentice 1 hour 6:00pm Monday AND Wednesday ☐ *Non-Company Ballet 2 hours Monday 7pm	☐ <u>*Demi-Apprentice (IV)</u> 1 hour class at 6:00pm held Monday AND Wednesday ☐ <u>*Apprentice Company</u> 2 hour class held at 7pm Monday, Wednesday AND Saturday ☐ <u>*Junior Company</u> 2 hour class held Monday at 7:00pm 2½ hour class held Thursday at 6:30pm 2 our class held Saturday at 10:00am ☐ <u>*Pre-Professional Company</u> 2½ hour class Monday at 4:30pm 2 hour class Thursday at 4:30pm 2 hour class Saturday at 10:00am	45 minute classes: ☐ Kid Hop (Age 6-7) TBD ☐ Kid Hop (Age 6-7) Thursday 5:30pm 1 hour classes: ☐ Hip Hop I (Ages 8+) Wed 5:00pm ☐ Hip Hop I (Ages 8+) Thurs 6:00pm ☐ Hip Hop II (Ages 10+) Wed 6:00pm ☐ Hip Hop II (Ages 10+) Thurs 5:00pm ☐ *Hip Hop III Wed 7:00pm ☐ *Hip Hop IV Tue 5:30pm ☐ *Hip Hop V Tue 6:30pm ☐ *Hip Hop VI Tues 4:30pm	1 hour classes: ☐ Jazz I (Ages 6+) Tues 5:45pm ☐ Jazz I (Age 6+) Thurs 4:30pm ☐ Jazz I (Age 6+) Sat 11:00am ☐ Jazz II (Age 8+) Tues 6:45pm ☐ Jazz II (Age 8+) Thurs 7:15pm ☐ Teen Jazz Beginner (Age 11+) Wed 7:30p ☐ *Jazz III Tuesday 7:45pm ☐ *Jazz IV Tuesday 7:30pm ☐ *Jazz V Tuesday 5:30pm ☐ *Jazz VI Tuesday 6:30pm
	Specialty Classes	Modern	Tap
	☐ Yoga Trapeze/Silks (Age 13+) 1 hour ☐ Private Lesson: Style _____ Teacher _____ Lesson Length _____ Rate _____ ☐ _____	1 hour classes: ☐ Modern I (Age 9½+) Thurs 7:30pm ☐ Modern II (Age 11+) Thurs 6:30pm ☐ *Modern III Tuesday 6:30pm ☐ *Modern IV Tuesday 7:30pm ☐ *Modern V Tuesday 5:30pm	☐ Tap I (Age 6+) (45 minutes) Wed 7:00pm 1 hour classes ☐ Tap II (Age 8+) Wed 6:00pm ☐ *Tap III Wed 5:00pm ☐ *Tap IV Wed 6:00pm ☐ *Tap V Wed 5:00pm

Monthly tuition amount \$ _____ Promotion _____ Applied ____/____/26 Saved Card # Ending In: _____

I agree to release Southern Performing Arts Academy, LLC, its owner and instructors from all liability for injuries, illnesses (including COVID-19), and property losses which might occur on the premises. Southern Performing Arts Academy has permission to use my child's name and photographic likeness in all forms and media for advertising, trade, and any other lawful purpose and perpetuity. I also agree to pay a \$15 late fee if the monthly payment is made after the 10th of each month and will occur monthly until the balance due reaches \$0. After reading and signing off on our policies, please sign and return this page with the registration fee. Please note that all policies are available online at southernperformingartsacademy.com or through your account with Studio Director.

Parent/Guardian Signature (Cardholder): _____/____/26 TURN OVER →

Southern Performing Arts Academy Office Policies and Acknowledgements for 2026-2027 Season

(Reference the SPAA Handbook and Info Packet for more information)

Please initial each item below.

☐ Auto-Draft & Tuition Payments: I understand that all fees are processed through Auto-Draft using the payment method saved on my account. Tuition drafts on the 3rd of each month and late fees apply to declined payments. A \$15 late fee will be added if payment is declined and not resolved by the 10th.

☐ Tuition Policy: I understand tuition is based on the dance season of August 10, 2026- May 31, 2027 and divided into equal monthly payments. Tuition is not prorated for absences, holidays, canceled classes, or partial months, except where specifically stated by SPAA. August tuition may be prorated based on your dancer's class start date. Only the month of initial registration may be prorated if applicable.

☐ Costume & Recital Fees: I understand Costume Fees (due October 15, 2026) and Recital Fees (due March 11, 2027) are required for participating students and late fees may apply if payment deadlines are missed. Fees are outlined in the SPAA Handbook.

☐ Studio Director Portal Access: I understand it is my responsibility to regularly log in to my Studio Director Portal account using the primary email address provided at registration to review payments and class information. SPAA recommends accessing the portal from a desktop or laptop computer for best functionality.

☐ Communication Policy: I understand email is SPAA's primary form of communication and I am responsible for reading studio emails regarding closures, important dates, performances, and studio updates.

☐ Withdrawal Policy: I understand that withdrawal from classes requires a completed withdrawal form submitted to the front desk. Verbal notice, instructor notice, or email notice is not considered official withdrawal. A withdrawal fee equal to one month's tuition applies. Withdrawing before May 2, 2027 will require a Withdrawal Fee that is due at the time of withdrawal.

☐ Recital Participation Cutoff: I understand the deadline to enroll and participate in the annual recital is March 1, 2027. Students registering after this date may not be eligible to perform.

☐ Recital Participation Acknowledgement: I understand that my dancer(s) will participate in the June 4–6, 2027 Recital unless written notice is provided to the front desk by the designated recital cutoff date. I also understand that classes may be assigned to different recital casts and performance times.

☐ Photo & Video Policy: I understand SPAA may use class, rehearsal, recital, or event photos/videos for promotional purposes unless written notice is submitted. I also understand recording/photographing classes is not permitted without staff approval.

☐ Pick-Up & Safety Policy: I understand students under age 12 may not leave the building without an adult and late pickup fees may apply after studio closing.

☐ Parent & Student Expectations: I understand SPAA expects respectful conduct from students and families and reserves the right to dismiss any student or family whose behavior is disruptive, inappropriate, or harmful to the studio environment. To ensure a positive learning environment and support each dancer's growth and progression, the teacher, director, and office manager reserve the right to place students in the class level they feel is most appropriate for the dancer's age, ability, technique, and overall development.

☐ Parking Policy: SPAA is located in a downtown setting. I understand where the SPAA parking lot is located and where additional public parking is also located. I understand that my dancer(s) are not supervised by SPAA staff once they have exited SPAA.

☐ Weather Closure Policy: If weather conditions impact classes, we will notify families by email and post updates on our Facebook and Instagram stories. In the event of extended closures, make-up classes or virtual Zoom classes may be scheduled at the studio's discretion. Regular tuition and fees will continue to apply and will process on the normal auto-draft schedule. Standard withdrawal policies remain in effect during extended closures.

☐ Studio Handbook Acknowledgement: I acknowledge that I have received, read, and agree to abide by the policies outlined in the SPAA Handbook and Information Packet.

☐ Credit Card Authorization Agreement: I hereby authorize Southern Performing Arts Academy (SPAA) to charge the credit/debit card on file for all services and products related to my family's enrollment, including but not limited to tuition, registration fees, costume fees, recital fees, accessories, and other studio charges. I understand that if annual tuition is paid through monthly installments, my card will continue to be automatically charged on a monthly basis until an official withdrawal form is submitted to the SPAA front desk. Verbal notice to an instructor or staff member, or notice given by email, does not constitute official withdrawal. I understand that no refunds will be issued for tuition or fees already charged if I choose to discontinue classes. I agree to notify SPAA immediately of any changes to my payment information, including card expiration, replacement, loss, theft, or limitation of use. If a payment is declined or refused for any reason, I understand that I remain responsible for the full balance owed, including any applicable late fees. By signing below, I acknowledge that I have read and agree to the terms and policies outlined in this agreement.

Parent/Guardian Signature (Cardholder): _____ / ____/26