

Southern Performing Arts Academy Student Handbook and Information
200 W Oak Street, Lawrenceville, GA 30046 | 678.682.9238
www.southernperformingartsacademy.com info@southernperformingartsacademy.com
August 10, 2026- May 31, 2027

Monthly Tuition Rates (Auto-Draft Required)

Tuition is based on the full dance season and divided into equal monthly payments for your convenience.

<u>Weekly Class Hours per Student</u>	<u>Monthly Tuition</u>
45 Min	\$55
1 Hour	\$70
1.5 Hour	\$95
1.75 Hours	\$110
2 Hours	\$120
2.5 Hours	\$140
2.75 Hours	\$150
3 Hours	\$160
4 Hours	\$185
5 Hours	\$215
6 Hours	\$245
7 Hours	\$260
7.5 Hours	\$275
8 Hours	\$290
9 Hours	\$305
9.5 Hours	\$320
10 Hours	\$335
10.5 Hours	\$350
Each additional class	\$30.00

| WELCOME TO SPAA |

Here at Southern Performing Arts Academy we are passionate about dance! Our staff is committed to providing quality instruction and a well-rounded dance education. We believe in preparing a dancer for any career even if it is not in dance. Being a part of dance teaches dedication, perseverance, positive self-image, discipline, teamwork and passion (to name a few) that is important for any career!

| COMMUNICATION |

For convenience, our primary form of communication is via email. You will receive regular reminders and newsletters so please ensure that our email address is in your contact list. Yahoo and Hotmail emails, tend to bounce. Please let us know right away if you aren't receiving emails. It is our promise to attend to all inquiries within 24 – 48 hours during our business hours.

Office Number: 678.682.9238

Hours: Monday-Thursday 4:00PM-8:00PM and Saturday 10:00AM-1:00PM

Email: info@southernperformingartsacademy.com

Website: southernperformingartsacademy.com

Facebook: [facebook.com/SouthernPerformingArtsAcademy](https://www.facebook.com/SouthernPerformingArtsAcademy)

Instagram: [Southernperformingaa](https://www.instagram.com/southernperformingaa)

Registration/Pay using Studio Director Login: <https://www.southernperformingartsacademy.com/portal>

| REGISTRATION AND FEES |

Before lacing up those dance shoes, it's important that all students and/or parents – whether returning or new – have an online account with The Studio Director. You can register in person, over the phone, or from the convenience of your couch. *Studio Director works best on a laptop!

- ALL fees (Registration, Tuition, Costume Fee, and Recital Fee) are on AUTO-DRAFT with the credit/ debit card you have saved in your Studio Director profile. You may change this credit/ debit card monthly from your Studio Director login from home if you need to. We accept VISA, MasterCard, Discover, and AMEX.
- Tuition is charged on the 3rd of every month. A \$15 late fee will be added on the 10th if your card is declined on the 3rd. Late fees will be added monthly until balance is brought to zero.
- If you choose to pay by check for any of your payments, you will be charged a Processing Fee of \$15 for each payment. Returned checks will incur a \$15 fee.
- Tuition is not prorated for absences, canceled classes, holidays, or partial months. Tuition is based on a 10-month dance season beginning August 10, 2026 and ending May 31, 2027, and is divided into equal monthly payments. August tuition may be prorated based on your dancer's class start date. Only the month of initial registration may be prorated if applicable.
- If you have a past due amount, your monthly auto-draft will include your past due amounts, including any late fees. After two months of non-payment, your student will be automatically withdrawn. All Withdrawal Fees will be charged. If you Register again, Registration Fees will be charged again.

| FEES |

Registration Fee- \$60 for the first student, \$40 for each additional student. This annual fee is due each August at the time of registration for the new season.

Monthly Tuition- See page 1 for Tuition Rates. A 5% discount is given to additional siblings on the same account. A 5% discount is given to accounts paying all 10 months of tuition by September 14, 2026.

Costume Fees- Are per costume per class due by October 15, 2026. If Costume Fees are not received by October 26, 2026 a \$15 late fee will be added per costume. If registering after the Costume Fee is due, you will have 1 month after Registration date to pay the Costume Fee. Students will be measured by their teachers in February and costumes will arrive in May.

- 3/4 Combo, 4/5 Combo, 5/6 Combo Costumes: \$85
- All other levels of dance classes: \$95

Recital Fee- \$40 per dancer due by March 11, 2027. A late fee of \$15 will be added monthly until this charge is paid in full. See "Recital Information" below for more information. Recital Fee helps cover our professional theatre rent, technical staff and other recital costs.

| SAFETY |

- Please supervise children at all times. Students under 12 may not leave the building without an adult.
- Please use the cross walks at the 4-way stop.
- No tapping on viewing windows.
- No jumping, running, standing, or moving the furniture.
- Please eat your meals in the kitchen; light snacks/drinks with lids are okay in the lobby.
- Throw away all trash and take home all items each night.
- Empty studios and dressing rooms are not playrooms or eating areas.

| CANCELLATION/WITHDRAWAL POLICY |

Withdrawal from classes requires a completed withdrawal form submitted to the front desk. A withdrawal fee equal to one month's tuition will be charged at the time of withdrawal. Verbal notice or email notice is not considered official withdrawal. Tuition already paid for that month does not count as this separate withdrawal fee. Late fees apply and are added until balance reaches zero.

| WEATHER CLOSURES |

If weather conditions impact classes, we will send an email as soon as a decision is made. This is always our primary form of communication for closures or delays. In addition to email, we will also post updates on our Facebook and Instagram stories. Please be sure to check your email first, and then our social media pages for confirmation and reminders. In the event of an extended closure due to inclement weather, public health concerns, or other unforeseen circumstances, SPAA may transition classes to a virtual format through Zoom. Regular tuition and fees will continue to apply and will be processed on the normal auto-draft schedule. Standard withdrawal policies and fees will remain in effect during extended closures.

| PHOTO & VIDEO RELEASE |

Southern Performing Arts Academy may use class, rehearsal, recital, or event photos/videos for promotional purposes including social media, website, and marketing materials unless written notice is provided by the parent/guardian.

| RECITAL INFORMATION |

Our 2027 Recital will take place June 4–6, 2026 at the Grand Stage at the Lawrenceville Arts Center. Dates are subject to change prior to February 2027. Students may be assigned to one or multiple performances (Cast A, B, C and/or D) depending on their classes. There will also be Dress Rehearsal those days as well at the theatre.

Our Recital Fee pays for our professional theatre rent, technical staff and other recital costs that are required for a professional recital. Tickets for the recital will be available for purchase through the Lawrenceville Arts Center Box Office.

Recital Prep Week will happen in April during your dancer's class time and it is very important that one family member attends. You receive information and forms on ticketing, rehearsals, make up, tights and costumes!

| PARENT & STUDENT EXPECTATIONS |

Southern Performing Arts Academy is committed to maintaining a positive, respectful, and supportive environment for all students, families, and staff. We ask that all dancers and parents communicate respectfully and contribute to a culture of kindness, teamwork, and professionalism. SPAA reserves the right to dismiss any student or family whose behavior is disruptive, inappropriate, or harmful to the studio environment.

To maintain a focused learning environment and protect student privacy, recording or photographing classes is not permitted unless approved by SPAA staff. Parents are welcome to take photos/videos of their dancer during designated observation days.

| IMPORTANT DATES |

Important dates will be emailed and available on our website. SPAA generally follows the GCPS calendar.

| OTHER IMPORTANT INFORMATION |

- To ensure a positive learning environment and support each dancer's growth and progression, the teacher, director, and office manager reserve the right to place students in the class level they feel is most appropriate for the dancer's age, ability, technique, and overall development.
- Please have students use the restroom before class. Staff may assist younger students if a parent/guardian is not present. Combo class parents are encouraged to remain in the lobby during class to assist with restroom needs if necessary.
- All studios have viewing windows. If your dancer becomes distracted while you are observing, we kindly ask that you step away from the window for a few minutes.
- The cutoff date to enroll and participate in the annual recital is February 2027. Students may still register after the cutoff date but may not be eligible to perform in the recital.
- Students picked up after studio closing time may be subject to a late pickup fee.
- If you missed a class, please contact the front desk to schedule a make-up class.
- If your dancer needs to switch classes, please contact the front desk.
- SPAA may cancel a class if fewer than three students are registered or if consistent attendance is not maintained. Likewise, if only one student attends a class, staff reserves the right to convert it into a 30-minute private lesson.
- Southern Performing Arts Academy is home to Southern Ballet Theatre (SBT), our nonprofit dance company. SBT offers optional guest performance opportunities for dancers ages 4–11. Participation in these performances involve separate fees through SBT.

| DANCEWEAR REQUIREMENTS |

Dancewear may be purchased from any recognized dancewear store or through our required Eurotard dress code for the 2026–2027 season by clicking [here](#). Students should wear a cover-up over dance attire when entering and exiting the studio. Dance shoes are not permitted outside the studio.

3/4, 4/5 and 5/6 COMBO STUDENTS are required to wear a pink leotard and pink tights, with black patent leather tap shoes and ballet shoes. Hair must be pulled back away from face and up in a ponytail.

BALLET STUDENTS are required to wear a leotard, pink tights and pink ballet shoes. The color of leotard is determined by class:

- Ballet I – Ballet III: Royal Blue
- Ballet IV Pre Pointe and Demi-Apprentice: Black
- Non-Company Ballet - Company: Any color/style leotard. Please check with your teacher.

Hair must be pulled back away from face and in a ponytail or bun. Pointe students must wear hair in bun.

JAZZ STUDENTS may wear any color leotard or our Eurotard turquoise leotard with jazz pants or shorts with tan leather jazz shoes.

TAP I-II STUDENTS may wear any color leotard or our Eurotard turquoise leotard with jazz pants or shorts with tap shoes.

| DANCEWEAR REQUIREMENTS, CONT. |

TAP III AND UP are required to wear appropriate dancewear with black leather laced tap shoes. Please ask teacher which type of tap shoes are appropriate for the level of tap your student is enrolled in. **NO SPLIT SOLE TAP SHOES.**

MODERN CLASSES may wear any color leotard or our Eurotard turquoise leotard with jazz pants or shorts with footless tights.

HIP HOP CLASSES are required to wear athletic clothing and clean sneakers with good support. **No** loose-fitting shorts.

MALE STUDENTS should check with their teacher for required dance attire.

| PARKING FOR THE STUDIO |

- Drop-off/Pick-up: the white striped area in front of the studio is our drop-off/ pick-up area. Please do not park there! Please also do not stop in front of the studio (or idle on sidewalk across from stairs entrance), as it causes traffic at the 4-way stop.
- Students under the age of 12 need an adult to exit the building.
- We are very lucky to have the small parking lot in the back of our building for us being in the Downtown area, but with that being said, every car has to be in a *marked space* in the back parking lot.
- Please do not park along the fence or idle in front of our neighbors driveways in our back parking lot. This causes our neighbors not to be able to enter/exit their driveways and other dance families are unable to leave the parking spaces and/or lot.
- Some days parking is easier than others, but there are several options for parking: our back parking lot, parallel parking along the side streets where marked, and a free parking lot at Break Coffee (this is labeled the "Gray Lot" by the City of Lawrenceville and is less than a block away).

